

Apprenticeships are structured training programmes supported financially by the government, which give your staff a chance to work towards a qualification

They are employer driven: you know best when it comes to the skills and knowledge required for your service

Through apprenticeships you can offer your current workforce opportunities to:

Re-train and upskill to meet the service demand

Support career pathways to ensure you have the right people, in the right place, with the right skills at the right time

Develop great leadership capabilities across your organisation

Improve your recruitment offer and create talent pipeline through apprenticeships

We are here to help!

Please see our Apprenticeship Services on the next page 

Our contact details

info@communitymatters.co.uk | <https://communitymatters.co.uk/>

We are a team of consultants with expertise in all and everything to do with **Apprenticeships**

Our services

PROGRAMME DESIGN

We offer the option to design your own bespoke apprenticeship programme, tailoring the programme to suit your business needs. We will support you in understanding the different apprenticeship programmes available and formal qualifications or specific additional skills need to be built into the delivery of the programme. We will produce delivery models that are applicable to the groups of staff you wish to support.

We save employers time by selecting and engaging training providers on behalf of the employers and work with them to ensure they are able to deliver the bespoke model that is agreed.

This includes:

- The design of a bespoke apprenticeship programme to include integrated diplomas or specific additional skills and release from work models
- Development of the agreed model to negotiate with training providers
- Management of the selection process of training providers

RECRUITMENT FUNCTION

Recruitment processes can be very time consuming and puts a lot of employers off apprenticeship programmes. Our organisation will relieve the burden by delivering this function ensuring you create a talent pipeline for your organisation.

We are able to respond to any additional or specific business needs you have in relation to recruitment processes to ensure a seamless experience!

This includes:

- Online application tool
- Promotional material
- Setting up Digital Apprenticeship Accounts
- Levy transfers matching (where applicable)
- Basic and Key Skill Builder (BKSB) initial assessment workshops and functional skills support
- 1-2-1 Information sessions with managers and staff before and/or after application
- Screening of applicants' eligibility for the programme and support

ONGOING SUPPORT

We recognise that people may not have studied in this way before, or have been out of studying for a period of time. Therefore, they benefit from targeted personalised support to get the best out of the programme.

We ensure that each individual is assessed to understand their support needs and a comprehensive plan is developed in liaison with you as the employer as well as the training provider.

This includes:

- Monitoring, tracking and following up attendance on programme
- 1-2-1 pastoral support and guidance whilst on programme
- Withdrawal follow ups and additional support

Contact us to discuss your needs and how we can support you

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